



newsletter

2

december 2007

IMS Project

Head Office

2, rue Bellot
CH-1206 GENEVA
SWITZERLAND

Central Office

3, rue Duguay-Trouin
75280 PARIS CEDEX 06
FRANCE

☎ 01 42 22 07 77
01 42 22 91 27
☎ 01 45 48 53 90

emi@saintmartin.com.fr

General Section

3, rue Duguay-Trouin
75280 PARIS CEDEX 06
FRANCE

Belgium Section

M.R.B
Chaussée de Haecht
1805
1130 BRUSSELS
BELGIUM

West Africa Section

II Plateaux
28 - BP 922
ABIDJAN - 28 R.C.I.

Central Africa Section

BP 168
YAOUNDE
CAMEROUN

East Africa Section

P.O. Box 13475-00800
NAIROBI
KENYA

Morocco Section

Archevêché de Rabat
BP 258 - RP 10001 -
RABAT
MOROCCO

Madagascar Section

BP 667
ANTANANARIVO 101
MADAGASCAR
MALAGASY REPUBLIC

- ▶ Editorial
- ▶ IMS, the work's progress
- ▶ Interview with our referral agents
[Organization & Information System
working groups]
- ▶ Encounter with the East Africa
Section

summary



Editorial

Sustainable development

In the past months, our association has been undergoing massive changes that we could describe as sustainable development.

In Newsletter n°1, you learnt about the different steps of those changes, especially the innovative answer that was found with the Canadian company ICOD. They will adapt for the IMS a software package to which all the sections will access via the Internet.

Besides the technical operations of migration, a period of training will be given to the section managers and to the persons working in the sections.

This innovative computer system only makes sense if the IMS is lead to develop its activities. Of course, it is only possible in the countries where there is no real social welfare system. The number of 17000 members will be reached in 2007. But when the new information system is developed, this number might increase quite rapidly thanks to important opportunities in Asia (India) or South America.

The development in East Africa, for English-speaking countries, is already in progress through the Kenyan section.

This development only makes sense if it helps the religious institutes and dioceses get better healthcare, and get it more easily.

The IMS being renowned for this purpose, that's why we can describe our development as sustainable.

Jean-Marie GUERIN
Director of Union Saint-Martin



IMS : The work's progress...

In the previous newsletter, we explained to you the ongoing IMS modernization project whose main elements are :

- > A new information system that will facilitate and secure the management ;
- > Harmonized procedures and an organization adapted to the evolutions ;
- > A better communication with the Central Office and the other sections ;
- > A development of the association towards new groups to which it could provide help ;
- > A range of benefits adapted to each country especially within the framework of the association's development.

On these whole points, some of the works - which are divided into five operational working groups - are almost finished and others are still in progress.

In this newsletter, the referral agents for the Organization working group and the Information System working group talk about the progress of the works carried out in the General Section. Moreover, the new Information System being meant to be developed in the East Africa section during the first semester of

2008, we invite you to read M. Peter Murage Ndwiga's point of view on the Information System working group.

- As for the Legal working group, the changes of the statutes related to the OFAP have been approved by the management committee. Further updates will be provided in 2008 in order to take into account the possible impacts of the IMS modernization project in preparation for the General Assembly.

- As for the Actuarial working group, first recommendations have been proposed to the Executive Committee. They have been notified to you in the report. The works with Mobility Saint-Honoré are still in progress in order to study the differences between the different countries of the IMS members.

- As for the Communication working group, we hope that this newsletter gives you all the information you need to understand and support the future of the IMS. ■

INTERVIEW with our referral agents...

News

for the group managers of the General Section and East Africa Section

In January 2008, we will appeal to you in order to help the association check the data about the members.

You will receive a letter explaining to you the verifications you will have to carry out and how important your role is in this action.

Glossary

* SKYPE : Skype allows users to make telephone calls from their computer via internet to other Skype users free of charge, or to landlines and cell phones for a fee.

INFORMATION SYSTEM : Computer tool.



Advancements of the Information System working group

Interview with Mrs Denise GAVARD, referral agent for the Organization working group and Mister Michaël COLASSE, referral agent for the Information System working group.

Can you tell us about the different points of advancement for the Information System working group ?

> Weekly SKYPE meetings with ICOD are organised in order to validate the data that is integrated in the new system according to the specifications. These works are divided into 10 specificities, 8 of which are already validated. They include affiliations, collection of the contributions, management of the currencies, management documents, bank accounts, etc.

> In parallel, we are working on three main themes :

> **Benefits** : integration of the existing codes and creation of new codes.

> **Reimbursements** : making the reimbursements programme secure.

> **Contributions calls** : making the data and the system accurate. These tests are carried out on both programs.

For example, the members' lists will be updated through the existent system. Then, we will appeal to the secretaries of the IMS groups to correct and complete the data (name, surname, nationality, title, vocation).

> All of this work must take into account the future integration of the foreign sections, especially the East Africa section which will inaugurate this system at the same time as the General Section.

Besides, a great part of this working group consists in following up the work's progress while respecting the delays for the entire setting-up of the project.



Mrs Denise GAVARD, manager of the General Section, Referral agent for the Organization working group.



Mister Michaël COLASSE, administrative member of the General Section, Referral agent for the Information System working group.



Advancements of the Organization working group

The Organization working group allows the evolution of the current practices in order to prepare for the new information system as well as the improvement of the methods of working. In this matter, it affects the running of all the departments of the Head office and the sections. To this day, the status report on the

organisation is finished. It allowed identifying the existent problems. This analysis will help define the future organisation which will be validated by the IMS committee. The operational means to go from the current organisation to the future one are yet to be determined.

Kenyan recipe

M'Baazi (Pea Beans Nairobi Style)

M'Baazi means "beans" in Swahili and is pronounced em ba-ah'-zi with the voice pitched higher on the final syllable. Any kind of beans may be used except green or wax beans.

Ingredients

- * 200g dried pea beans (or black-eyed peas, etc.)
- * 1l boiling salted water
- * 100g onions, finely chopped
- * 100g green bell pepper, finely chopped
- * 1 tsp salt
- * 1/4 tsp red chilli flakes



- * 4 tbsp oil
- * 250ml coconut milk

Preparation

Add the beans to the boiling salted water and cook until tender (about 1 hour) then drain.

Meanwhile fry the onions, green pepper, salt, chilli flakes in the oil. Fry for about 3 minutes then add the drained beans and continue to fry until the onions have browned.



Encounter with the East Africa Section :



Marist school, Kenya.

> You have just been implicated in the new Information System project in order to start using it in April 2008. What is your opinion about it ?

The system is actually long overdue since all other operations are computerized. Although mostly new systems have disadvantages and advantages because of the operation procedures involved, we expect the advantages to outweigh the disadvantages. This fact makes us extremely happy since the system will make our work easy.

We hope it will be ready as scheduled since we expect the members to be more and therefore the system will make us serve them better.

> What will be the advantages for the members of your section ?

The advantages are quite many but the main ones are :

- > Improved efficiency,
- > Improved accuracy,
- > The system will be able to produce timely reports for decision making,
- > Internet based system will eliminate possibility of loss of data,
- > Improved communication to and from head office,
- > Many users will be able to use the system at the same time.

> What are your feelings about your involvement in the project ?

I feel that the IMS management regards the East African Section as a section of very high potential hence giving it first priority. We feel honoured about this and hope that the head office will give us all the support we require to make the section the best. We are optimistic that the system will be designed to address all the section needs and answer all the questions we raised.



Mister Peter MURAGE NDWIGA, Section manager

Add the coconut milk and simmer gently until the sauce thickens. Adjust the seasoning, pour into a bowl and allow chilling until completely cold.

Line small dishes with lettuce and dish our 120ml of the M'Baazi per portion. Garnish with parsley or tomato wedges and serve.

IMS Newsletter

Published at 3 rue Duguay-Trouin, 75280 PARIS CEDEX 06. Managing editor : J.M. GUÉRIN. Designed, made and written by : Union Saint-Martin.